



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group	
Name of organisation	CORSHAM COMMUNITY CENTRE
Contact name	HELEN HYNES
Contact address	BEECHFIELD ROAD, CORSHAM, WILTSHIRE, SN13 9US
Contact number	01249 712454
e-mail	info@corshamcentre.com
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	pickwick ward Area 4
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).	Additional tables to benefit our user groups and large functions.
Where will your project take place?	Corsham Community Centre
When will your project take place?	As soon as funding is available
How many people will benefit from your project?	500
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	In section 3 Culture recreation, Heritage and the Arts  section 3

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**At present we have a limited number of tables, this causes a number of logistical problems for our groups. We have a wide variety of groups who use our facilities, The Corsham Childrens Centre are frequent users of our halls, along with the ever growing Knitting Club, Womens Institute, Wessex Scribes, Patchwork club, The Corsham Baby and Toddler group, Corsham Disabled Club, The Alzheimers Society, The Triple C Dance Club to name just a few. When there are two or three clubs running at the same time it means somebody has to go without the adequate number of tables.**

**We accommodate the National Blood Giving Service six times per year, understandably they require all of our tables, thus posing problems for the rest of the groups.**

**The extra tables will ensure member groups have adequate facilities which meet Health and Safety requirements.**

**Also allowing us to encourage larger functions into the halls, bringing in much needed funds to keep this hub of Community life going.**

**Any other information about your project.**

This may

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

**Over 50 years**

**Male**

**Female**

**25 – 50 years**

**Male**

**Female**

**Under 25 years**

**Male**

**Female**

**Disabled People**

**Male**

**Female**

**Black and Minority Ethnic people**

**Male**

**Female**

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project will not need any further funding.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We had a huge charity event in April, the lack of tables caused a huge problem, if we don't receive the full amount we will continue to not offer the service we would like to.

We accommodate a huge number of groups, we are always looking to include more and this is the only way we can.

**How will you know whether your project has made a difference in the community?**

Our user groups will be able to increase in size and hold more regular functions.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

N/A

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:**

**Year:**

**A - Total income:**

£54,547

**B - Minus total expenditure:**

£58,744

**Surplus/deficit for year: (A minus B)**

£4,197

**Free reserves held:**

£2,786

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
14 folding tables	£970	<b>Own fundraising/reserves</b>		£
	£			£
	£	<b>Parish/town council</b>		£
	£			£
	£	<b>Trusts/foundations</b>		£
	£			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£</b>	<b>Total Project Income</b>		<b>£</b>
<b>Total project income B</b>		£0		
<b>Total project expenditure A</b>		£970		
<b>Project shortfall A – B</b>		£970		
<b>Award sought from Wiltshire Council Area Board</b>		£970		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Lloyds TSB		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Current		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

As a Community Centre we encourage ALL groups within the community to use our facilities - we fall short of our aims when our facilities do not match our aims.

**b) How does your project work to promote inclusion, participation and good community relations?**

Many of our groups are a lifeline to people in the community, without adequate facilities our user groups have to limit the service they provide. New tables will make a huge difference to them.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** PETER RALPH

**Date:** 21/04/2010

**Position in organisation:** CHAIRPERSON

**Please return your completed application to the appropriate Area Board Locality Team**